



TRINITY LUTHERAN CHURCH


 A ChristCare Stephen Ministry Congregation

135 years of  REACHING  PREACHING  TEACHING

MINISTRY, OPPORTUNITY, & PROCEDURE GUIDE

Our Mission is:

- to **Preach** the Word, the Gospel (*Good News*), “*because it is the power of God for the salvation of everyone who believes*” (*Romans 1:16b*);
- to **Teach** the truth of the Scripture for “*rebuking, correcting and training in righteousness, so that the man of God may be thoroughly equipped for every good work*” (*2 Timothy 3:16 b*); and
- to **Reach** others by going and “*making disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I (Jesus) have commanded you*” (*Matthew 28:19, 20*).

<p><u>Address</u> Trinity Lutheran Church 11008 N. Church Street, P.O. Box 186 Huntley, IL 60142</p> <p><u>Website</u> www.trinityhuntley.org</p>	<p><u>Telephone</u></p> <p>Church (847) 669-5780 Preschool (847) 669-5781 Fax (847) 669-5978 Email trinityhuntley@sbcglobal.net</p>	<p><u>Staff</u></p> <p>Charles W. Kittel, <i>Pastor</i> Janice Krawczak, <i>Church Secretary</i> Alyce Johnson, <i>Organist, Bell & Choir Director</i> Sue Kittel, <i>Organist & Pianist</i> Sue Hansen, <i>Preschool & Programs Director</i></p>
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- **Worship Opportunities:** Saturday @ 5:30 p.m.; Sunday @ 8:00 & 10:30 a.m.; Summer Schedule – Memorial Day through Labor Day, Saturday @ 5:30 p.m.; Sunday @ 8:00 & 9:30 a.m.
- **Special Worship:** Advent Lessons/Carols – 2nd Sunday of Advent (December); Christmas Eve – Family Service @ 3 & 7 p.m., Candlelight Service @ 11 p.m.; Christmas Day @ 10 a.m.; Lenten Services Wednesdays @ Noon & 7 p.m.; Maundy Thursday @ Noon & 7 p.m., Good Friday, @ Noon & 7 p.m.; Easter Sunday @ 6 a.m., 9 a.m., & 11 a.m.
- **Holy Communion** is offered twice a month (2nd and 4th Sundays) and on Ash Wednesday, Maundy Thursday, Good Friday, Easter, Thanksgiving, Christmas Eve, and specially announced occasions.

Ministry of Prayer: If you have a prayer request, you are invited to submit the request for prayer (for all needs, circumstances, and occasions) at worship and by the prayer chain. Call Sue Kittel, 847.669.5735

Ministry of ChristCare: These small groups offer each participant the experience into a warm, caring Christian community. The ChristCare experience starts with **“Beginnings”**. Through eight carefully designed sessions group members are introduced to small group life, build valuable caring and relational skills, and learn the process of Biblical Equipping. **ChristCare Beyond** is the continuing experience of small group ministry pursuing a topic of choice around the activities of **community building and care, Biblical Equipping, prayer and worship, and missional service**. As a group member, you will continue in these activities together, finding that the nurturing, supportive environment of your ChristCare Group is a place where you will grow in your life of discipleship. Offered in Fall, Winter, and Spring on Thursdays and Sundays. If interested, contact The church office or Pastor.

Stephen Ministry is our **one-on-one** caring ministry. It is characterized as *Christ Caring for People Through People*. By definition, **Stephen Ministry** is the training and organizing of lay persons for caring ministry in and around the congregation. Stephen Ministry will complement the Pastoral Ministry. Our thoroughly trained Stephen Ministers will provide effective caring ministry to those ... *hospitalized; the terminally ill and their families, people who are homebound, those facing life transitions, the lonely, the separated, divorced, or others in crisis*. If you are interested in training or service, contact the church office or Pastor.

Ministries for the Grieving include **Good Grief** (offered three months after the loss of a loved one, for six sessions); **Jesus Wept Group** (a monthly meeting for on-going support). For more information, contact the church office.

Ministry for Singles: widows, widowers, single parents, divorced, or those never married. Attend area functions and events for spiritual, emotional, and social benefit. For more information, contact the church office.

Ministry of Adult Education:

Sunday Morning Bible Classes @ 9:15 a.m. Topics posted on Narthex bulletin board and announced in the bulletin.

Adult Information Class (AIC) – Offered in Fall or Winter/Spring for those wishing to refresh or review the Lutheran faith and those wishing to join our fellowship after attending these class sessions on what Lutherans believe, teach, and confess. There is no cost or obligation. For more information, contact Pastor.

The **ChristCare Beyond** described above offer Bible studies on various topics.

Week Day Christian Growth Opportunities will be offered throughout the year for men, women, or both.

Ministries for Children and Youth:

TLC – Tender Loving Care is our preschool, and before/after school program. Brochures are available on this ministry. For more information, contact our director, Sue Hansen.

Sunday school grades *three* through *high school* meets at 9:15 a.m. *Pre-school* through *second* grade meets at 10:30 a.m. concurrent with the 2nd Worship Service.

Vacation Bible School (VBS) is an action packed week of Bible stories, music, crafts, and activities held the second week of June.

Confirmation is a two-year process for those entering 7th and 8th grade. The confirmands study God's Word and Luther's Small Catechism with the goal of strengthening their faith, understanding the teachings of the faith, and living out their faith in loving service.

Junior High Ministry is for 7th and 8th graders who join in Bible study, social and recreational activities, serve the Easter Morning breakfast, serve at the Elgin Soup Kitchen, bake *goodies* for the nursing home, attend a winter retreat at Wal-Camp, assist at VBS, acolyte, and sing with Proclaim at worship.

High School Ministry is for 9th - 12th grade youth who join in Bible study, social and recreational activities, host a car wash/food court event, sing with Proclaim at worship, participate in dramas, lock-ins, live Christmas Nativity, dramas, and join with the Junior High youth in serving the Easter Morn meal.

Ministry of Music:

Adult Bells – Celebration Ringers offer the *ring of praise* at regular and seasonal worship services. If you are interested in playing or want to learn how to ring, contact Alyce Johnson.

Children Bells – an opportunity for youngsters to develop their gift for praise in God’s House of Worship. Encourage a child or grandchild to give it a *ring*. Instruction provided. For more information, contact Alyce Johnson.

Adult Vocal Choir – *Partners In Praise* lift up their voices in praise to God and for edification of God’s people at worship. For more information, contact Alyce Johnson.

Contemporary Vocal & Instrumental Choir – *Proclaim* is a contemporary sound of worship that currently offers their praise at the 2nd service on the 1st Sunday of the month from September – July. For more information, contact Sue Kittel.

Sunday School Singers – is an opportunity to learn the power of praise and offer their song to the Lord in the company of His people at worship. For more information, contact Sue Kittel.

Ministry of Service Organizations:

LWM – Lutheran Women in Mission –promote missions and service as an extension of our church body – the Lutheran Church Missouri Synod (LCMS). The women coordinate funeral luncheons and assist at other functions. They also serve as volunteers at the Woodstock Residence once a month with a devotion and celebration of birthdays. They also work at the Bethesda Resale shop once a month; sponsor “*helping others*” projects such as **BLESS** (collecting batteries, labels, eyeglasses, stamps, soap); participate in areas events such as Pre-Lenten prayer gathering and Christian Growth Workshops. For more information, contact Marj Mahnke.

Altar Guild – performs the duties that are essential to the conducting of worship services; decorates the church throughout the seasons of the church year. Christmas hats, scarves, gloves, and socks decorate a tree to benefit the children at Lutherbrook in Addison, IL.

Seniors – gather for various outings such as luncheons, ballgames, concerts, etc. For more information, contact Elaine Tanney.

Things you may need to know ...

The **Sunday bulletins, the monthly newsletter, the bulletin board** at church, the local newspaper (*NW Herald*) are all channels of communication about our ministries and happenings.

You have a **mail slot** in the Narthex, which is used for various distributions throughout the year, including bi-annual giving statements. This is where you can store your name badges after a service. Please wear them to help one another to get to know one another. Check this slot regularly.

You will receive a box of **offering envelopes** to return a percent of God's blessing for His ministry. *"No one should command giving, but encourage it as a sign of the sincerity of our love."* (2 Corinthians 9:7) *"God never wants offerings to be given under compulsion or grudgingly."* (2 Corinthians 9:7) *"God loves cheerful givers."* (2 Corinthians 9:7) Through our **annual Stewardship emphasis**, you will have an opportunity to make a **pledge of faith** to the Lord. This will serve as a way to encourage you to be **diligent and deliberate** in your giving.

The weekly offering envelope has three designated funds: **Operating; Missions; and Capital Stewardship**. The *special envelopes* such as **Thanksgiving, Christmas, Lent, and Easter** go directly to **Missions** as does the **Lutheran Charities** envelope. If you have any question about your envelopes or giving statement, contact the church office.

Jesus never hesitated to talk about money and Christian giving. Sixteen of His thirty-eight parables discussed how people handle their money and possessions. Christian giving is one of the most obvious ways Christians show evidence of faith.

Available to you at no charge is **Simply Giving**, which is an *automated giving program* from **Thrivent Financial for Lutherans**, designed to help you *conveniently and consistently* contribute your offering to Trinity. Forms for this service are available at the Church Office.

Communion cards are in the pew to sign and give to an elder as you attend the Lord's Supper.

Distribution of the Lord's Supper is at the Altar or by continuous line. The host (bread) may be taken by mouth or placed in your hand. You may receive the wine by either the common cup or an individual glass. Non-alcoholic wine is in the center of the individual cup tray distinguished by the color red. After receiving His Supper, a deposit basket is positioned for your empty cup as you return to your seat.

Children are welcome to come up with their parents to receive a blessing.

Constitution/Voters Assembly – Voters assemble every other month, on the 4th Sunday at 9:15 a.m., after the first Sunday service. All church members are invited to the meetings; voting members are encouraged to exercise their vote in the decision making process of conducting the business of the congregation. To become a voting member your name needs to be published in the Sunday bulletin two weeks prior to the scheduled meeting and you are required to be in attendance to be accepted as a voter. You must also sign the Constitution.

Fellowship – Every Sunday between services, we have a fellowship time. Individuals, families, or organizations host refreshments. The hosts provide the juice and bakery goods (either homemade or store bought). The coffee, cups, condiments, etc., are provided and stored on a mobile cart and in the kitchen of the school wing office. The host should arrive approximately 15 minutes before the first service to start the coffee and lay out the goodies. Don't worry, there are always people around to help and there are written instructions about where everything is and what to do! The sign-up sheet is on the bulletin board in the Narthex.

Greeters are asked to be at the entrance of the sanctuary to greet worshippers as they arrive. A **hearty welcome** will help set the tone for a joyful time of worship around **Word and Sacrament**. You will be contacted from time to time to serve in this capacity or you can volunteer. If willing, please contact Elaine Tanney.

Altar Flowers – A sign-up chart is located on the bulletin board at the tract rack by the entrance/exit door to the parking lot. The donation is \$25. Flower envelopes are under the chart for your check or cash which can be placed in the offering plate. More than one individual may sign up for the same week; the cost is the same for each. You may take the flowers with you after the last service. If a special arrangement is desired, please contact the church office.

A list of those serving as **staff, officers and board members** is posted at the tract rack bulletin board. They are willing to serve your needs, just ask.

Pastor is always available to meet, visit, or serve your spiritual, emotional, and physical needs. House, hospital, nursing home, and at church visits can always be arranged. The Lord's Supper can always be scheduled when you need that assurance of God's loving presence. Don't hesitate to contact Pastor directly or through the Church Office. Pastor is here in God's service and yours.

What are the expectations of church membership from a Biblical perspective?

Briefly stated:

1. I will protect the unity of my church ... by acting in love toward other members; ... by refusing to gossip; ... by following the leaders.

The Word of God tells us: *“So then, let us aim for harmony in the church and try to build each other up.”* (Romans 14:19 LB)

“So see to it that you really do love each other intensely with all your hearts.” (1 Peter 1:22b)

“Obey your leaders and submit to their authority. They keep watch over you and must give an account. Obey them so that their work will be a joy, not a burden because that would be no advantage to you.” (Hebrews 13:17)

2. I will share the responsibility of my church ... by praying for its growth; ... by inviting the unchurched to attend; ... by warmly welcoming those who visit.

The Word of God tells us: *“And this is my prayer: that your love may abound more and more in knowledge and depth of insight ...”* (Philippians 1:9)

“The Master said to the servant, ‘Go out to the roads and country lanes, and invite people there to come so my house will be full.’” (Luke 14:23 NCV)

“So, warmly welcome each other into the church, just as Christ has warmly welcomed you; then God will be glorified.” (Romans 15:7 LB)

3. I will serve the ministry of my church ... by discovering my gifts and talents; ... by being equipped to serve; ... by developing a servant’s heart.

The Word of the Lord tells us: *“God has given gifts to each of you from His great variety of spiritual gifts. Manage then well so that God’s generosity can flow through you.” (1 Peter 4:10 LB)*

“He is the One who gave these gifts to the church: the apostles, the prophets, the evangelists, and the pastors and teachers. Their responsibility is to equip God’s people to do His work and build up the church, the body of Christ...” (Ephesians 4:11, 12 LB)

“Each of you should look not only to your own interests, but also to the interests of others. Your attitude should be the same as that of Jesus Christ ... who took the nature of a servant...” (Philippians 2:3-4, 7)

4. I will support the testimony of my church ... by attending faithfully; ... by communing often; ... by living a godly life; ... by giving regularly.

The Word of the Lord tells us: *“Let us not give up the habit of meeting together... but let us encourage one another.” (Hebrews 10:25)*

“For whenever you eat this bread and drink this cup, you proclaim the Lord’s death until He comes.” (1 Corinthians 11:26)

“But whatever happens ..., you must live in a manner worthy of the Good News about Christ, as citizens of heaven.” (Philippians 1:27a LB)

“On every Lord’s Day, each of you should put aside specific amount of money in relation to what you have earned and save it for this offering.” (1 Corinthians 16:2 LB)

*We welcome you to Trinity, Huntley,
as fellow redeemed members of the Body of Christ, to work in His vineyard as
ONE PEOPLE, with ONE MESSAGE, on ONE MISSION.*

Come, let us serve the LORD with gladness!